

BRIDGEND COUNTY BOROUGH COUNCIL
REPORT OF THE CLERK & TECHNICAL OFFICER
COYCHURCH CREMATORIUM JOINT COMMITTEE

2 MARCH 2018

PROGRAMME OF MEETINGS 2018/19

1. Purpose of the Report

1.1 The purpose of this report is to seek approval for the proposed programme of meetings for 2018/19.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

2.1 This report takes into consideration the following Corporate Improvement Objectives as outlined in the Councils Corporate Plan: -

- Priority one – Supporting a successful economy
- Priority two – Helping people to be more self-reliant
- Priority three – Smarter use of resources

3. Background

3.1 The Memorandum of Agreement for the Coychurch Crematorium Joint Committee states that:-

- The Joint Committee shall hold two meetings at least in each municipal year (one of which is to be the Annual General Meeting mentioned in the next sub-clause) for the transaction of general business and may hold such other meetings at such intervals as they find necessary or convenient.
- The first meeting of the Joint Committee after the annual meetings of the Councils shall be the Joint Committee's Annual General Meeting. At that meeting the Joint Committee shall elect a Chairman and Vice Chairman for the ensuing year. The Joint Committee shall also receive a report reviewing performance against the Business Plan for the preceding year.

4. Current situation/proposal

4.1 The following programme of meetings is now proposed:-

Friday 22nd June 2018 - Annual General Meeting & Site Visit

Friday 14th September 2018

Friday 8th March 2019

5. **Effect upon Policy Framework and Procedure Rules**

5.1 There is no effect upon the Policy Framework and Procedure Rules.

6. **Equality Impact Assessment**

6.1 There are no equality implications arising from this report.

7. **Financial Implications**

7.1 None.

8. **Recommendation:**

8.1 The Joint Committee is recommended to approve the programme of meetings for 2018/19.

ZAK SHELL
CLERK AND TECHNICAL OFFICER
8th February 2018

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Background Papers: Equality Impact Assessment Toolkit